

MOSI By-Laws

ARTICLE I: Name, Purpose, and Liability

SECTION 1: Name

This organization shall be called "The MOSI Art Guild" (MOSI – northeast Missouri and southern Iowa) and will function independently to encourage, develop, and promote local artists.

SECTION 2: Purpose

MOSI is a non-profit organization dedicated to providing artists:

- Cultural enhancement
- Professional development
- Programs and workshops
- Recognition for their artwork
- Support
- Networking and socialization
- Increased opportunities for the visual arts including member shows
- Educational programs

SECTION 3: Liability

MOSI will not assume any liability for damage arising out of any of the above activities or for the actions in pursuit thereof by the members.

ARTICLE II: Leadership

SECTION 1: Executive Committee

Leadership of MOSI will be through an Executive Committee, which shall be composed of elected officers (President, Vice President, Treasurer, Secretary/Hospitality, and Past President) and appointed coordinators [Auditor, Exhibit/Show Co-Coordinator(s), Program/Workshop Coordinator(s), Publicity Coordinator, Web Master, and Window Display Coordinator(s)]. Executive Committee meetings may be called at the discretion of the President or by a majority of the Executive Committee. In October of each year, the Executive Committee shall appoint a committee to nominate officers for the following year.

SECTION 2: Election of Officers

Officers shall be President, Vice President, Treasurer, Secretary/Hospitality, and Past President. They shall be elected each year to serve for a term of one year, beginning January 1, and may serve for more than one term. A position may be shared by two individuals.

SECTION 3: Vacancies

A vacancy in office, including the President, shall be filled for the unexpired term by the executive committee.

SECTION 4: Duties of Officers

PRESIDENT: Presides over all meetings, appoints any special committees or coordinators, and guides committee/coordinator functions. Promotes MOSI on monthly radio program.

VICE PRESIDENT: Handles the “Celebrated Artist” selection each month (collects votes, count votes, announces winner). Presides over general meetings in the absence of the president. Makes sure that new members have name tags.

TREASURER: Maintains financial records, collects dues, and disburses funds; reports at the January and May meetings on financial data. Maintains a checking account with two required Executive Committee signatures for MOSI business. Maintains a list of members with appropriate member information. Checks the MOSI P.O. Box on a monthly basis and submits any information to the Executive Committee. (Covers meetings in the absence of the President and Vice President.)

SECRETARY/HOSPITALITY: Keeps accurate minutes of all meetings. Keeps a Policies and Procedures Manual including all the resolutions voted upon by the membership. Sends cards to any members at times of illness, loss, or grief.

SECTION 5: Coordinators

AUDITOR: Audits the accounts of the Treasurer and all committees who have handled funds on behalf of the club at the end of the fiscal year and reports to the executive committee within one month. The executive committee reports to the general membership at the next business meeting after the audit report.

EXHIBIT/SHOW CO-COORDINATORS: Coordinates all MOSI shows and exhibits and establishes the rules and regulations for each. Rules and Regulations are to be recorded in the Policies and Procedures Manual. Works with the Executive Committee in finding locations and establishing dates for each show/exhibit.

PROGRAM/WORKSHOP COORDINATOR(S): If requested, arranges for a program at MOSI meetings and establishes workshops for MOSI members and the community. Surveys members in the fall to obtain suggestions for the following year’s workshops, arranges for instructors and locations, and presents the year of workshops to the members at the January meeting on sign-up boards. Responsible for promotional material and finances involved with workshops requiring fees. Serves as host/hostess at each workshop or arranges for another MOSI member to cover.

PUBLICITY COORDINATOR: Provides articles and pictures to the local papers regarding meetings, members’ activities, exhibits/shows, and the Celebrated Artist. Radio, TV, and bank billboards will also be used for publicity.

WEB MASTER: Maintains the group’s website and Facebook page on MOSI and its activities.

WINDOW DISPLAY COORDINATOR(S): Organizes and manages artwork set-up and take-down of window displays coordinated by MOSI. The Celebrated Artist non-winners will be added to the window display each month.

ARTICLE III: Meetings

Formal business meetings will be held monthly on the second Thursday of each month at the Adair County Annex Building at 5:30 p.m. The Executive Committee will meet once a month at a time and place determined by the President. All members in good standing are invited to attend. Additional Executive Committee meetings will be called as needed.

ARTICLE IV: Membership

SECTION 1: General

Membership is open to any active artist or supporter of art in northeast Missouri and southern Iowa, who desires to belong, and who has paid the required dues. People 18 and older are welcome. All officers, coordinators, and committees are volunteers.

SECTION 2: Dues

1. Annual dues shall be set by majority vote of the members present at the first meeting of the calendar year, upon the recommendation of the Executive Committee.
2. Dues shall be payable annually by March 31st of each year, or at the date of a new member's application for membership.
3. A person applying for new membership after June 1st of any year shall pay a membership fee of 50% of the current annual dues. Renewing members shall pay full dues regardless of which month the dues are paid.
4. Members aged 18 to 25 shall pay a reduced membership fee set by a majority vote of the members present at the first meeting of the calendar year.
5. Any member who has not paid dues by the end of March of any year will be dropped from the membership roster.

ARTICLE V: Exhibitions/Shows

SECTION 1

There will be one judged and one open exhibition a year for MOSI members. Only those members in good standing will be allowed to participate in the member shows/exhibitions. Members must follow the rules for each exhibit set by the Exhibit/Show Co-Coordinators. Late entries will not be accepted.

SECTION 2

A member will be considered in "good standing" upon payment of the annual dues and active artistic production.

ARTICLE VI: Amendments

SECTION 1

Provisions of these By-Laws may be amended by a two-thirds vote of those present and voting at a membership meeting in November of each year, provided written notice of the proposed changes shall have been given to every member at least two weeks prior to the meeting. Changes to the By-Laws may also be made during the year if appropriate notice

(two weeks) is given to the members, before a vote is taken. A copy of the By-Laws is given to each member and the original is stored on the MOSI website.

SECTION 2

Proposed amendments to these By-Laws must be submitted in writing to the secretary by October 1. All members will be sent notice of the proposed amendment(s) at least two weeks before they are voted on in November.

SECTION 3

In the event that The MOSI Art Guild is dissolved, any and all funds, after expenses, will be donated to the Kirksville Arts Association. A dissolution decision will be made by a majority vote of the Executive Committee. No individual shall profit from any remaining funds in The MOSI Art Guild.

SECTION 4

The MOSI Policies and Procedures Manual is reviewed and updated in the fall of each year. Policies and Procedures are set by the Executive Committee. A copy of the manual is given to each member and the original is stored on the MOSI website.